

Haydon Abbey School and Pre-School

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Dear Parents and Carers



Eduspot App Icon

Eduspot are the parent company of Teachers2Parents app – they are no longer supporting this app and ask that everyone now downloads the Eduspot app (see the icon above), where Teachers2Parents (yellow) for texts/emails, along with School Money (green) - where you book lunches and make any payments for trips/clubs etc and Parents Booking (blue) for booking your child(ren)'s Parent Consultation appointments are all listed.

In order for the new Eduspot app to work correctly **you need to uninstall the Teachers2Parents app** (it will keep all your lunch bookings that you have already made) effectively it is just transferring all the information under the one app.

We apologise for any inconvenience this may cause. It appears that whilst some people have downloaded the new Eduspot app, they are having issues with it not loading correctly – this seems to happen when they still have Teachers2Parents app on their phone.

On the new Eduspot app you will see at the bottom of the screen “children”, you click on this to select your child (if you have more than one child, all their names will be displayed).

From here you should see the list of “School Money” “Teachers2Parents” “Parents Booking”, click on the one you require.

For example, when School Money loads, you will see the black lines in the top left as usual and it works in exactly the same way that you are used to, ie from the drop down, select “Dinners”, you will see the weeks available to book etc.

Parents Booking – scroll down and you will see 3 options, one being able to book/edit, click on that and you will see your child and their teacher and as you scroll further down you will see what time slots are available to book, make your selection and save.



School Money icon



Teachers2Parents icon



Parents Booking icon



How to install the Eduspot App

Step 1 — Install the App

Download the **Eduspot** app from:

- App Store (iOS)
- Google Play (Android)

Step 2 — Open the App and Enter Your Email Address

This **must match what the school holds** on our system

Step 3 — Enter Your Mobile Number

Again, this **must match what the school holds** on our system

Step 4 — Enter the 6-Digit SMS Code

- The code is sent immediately to the parent's mobile.
- If it doesn't arrive, they can tap **Resend Code** after 5 minutes.

Step 5 — Create a Password

Parents will be asked to set a secure password after verifying their contact details.

Step 6 — Set a 4-Digit App Passcode

Eduspot **strongly recommends** parents set a passcode to stay securely logged in.

- Enables quick access
- Allows push notifications to continue
- Can be replaced with device biometrics (Face ID, fingerprint)

Please remember that this works for the Parent/Carer who is the first contact on our system, if Parent 2 contact has downloaded the app, they will not be able to see any details. Should Parent 2 wish to have full access to the app then you must email office@haydonabbey.bucks.sch.uk providing your child(ren)'s name and class and ask to us to make the necessary changes.

Kind regards

The School Office